



Moodle Content	Canvas Equivalent	How do I use Tool in Canvas?
Announcements	Announcements	Create New Documentation Video
Assignments	Assignments	Create New Documentation Video - overview Video – creation
Books	No equivalent	
Calendar	Calendar	Create New Documentation Video
Files	Files	Import and reorganize Documentation Video
Forums	Discussions	Create New (Copy & Paste) Documentation Video - overview Video – creation
Documents, Images and Media	Files	Import and reorganize Documentation Video
Glossary	No Equivalent	
Grades	Grade Book	Build Documentation – overview Documentation – how to use Video
Groups	Groups	Create New Documentation Video
Labels	Text Headers	Create New
Lessons	No equivalent	
Workshops	No equivalent	





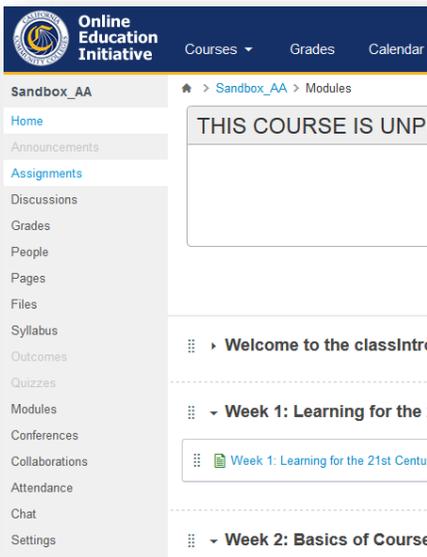
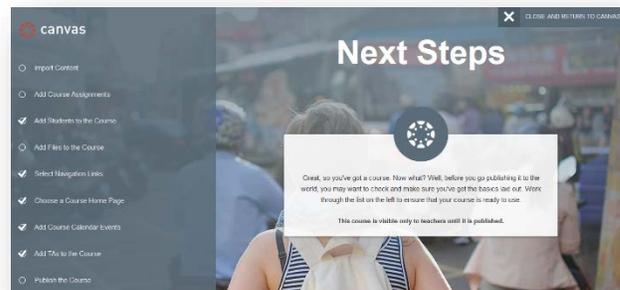
Question Banks		Import Documentation Video
Scorm Packages		Import Separately Documentation Video
Quizzes/Surveys	Quizzes/Surveys	Documentation Video – creation Video – settings
Syllabus	Syllabus Tool	Import Separately/Build Video
Web Links	External URL	Create New Documentation –overview Documentation - creation Video
Wikis	Pages	Documentation –overview Documentation - creation Video

Last but not least, there are some things you can do in Canvas that you could not do in Moodle, and also some things that take the place of similar functions in Moodle. [You can see a brief description of those tools in this list.](#)

A few words before we start

If you are moving your course from Moodle to Canvas there are quite a few tools in Moodle that have no equivalent in Canvas. Also, certain important items, like files that you have uploaded to Moodle, assignments and forums, will not transfer when you import a backup Moodle file.

For this reason, when you begin your course conversion, plan to spend some time importing and also copying and pasting content. Canvas provides a tool to help with this process: The Course Checklist: Using the Checklist can help you to do your conversion in a controlled way that will make sense and help you stay on track.

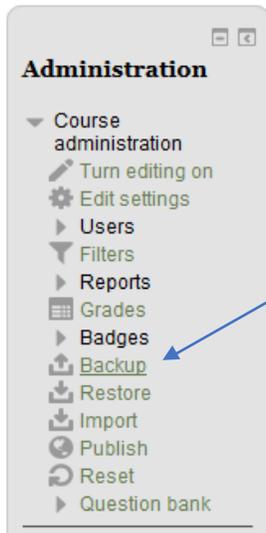


You can also simply use the navigation links provided on the home page of Canvas to progress in your conversion if you feel comfortable doing a more “free form” process

The instructions below will show you a step by step approach to converting your Moodle course.

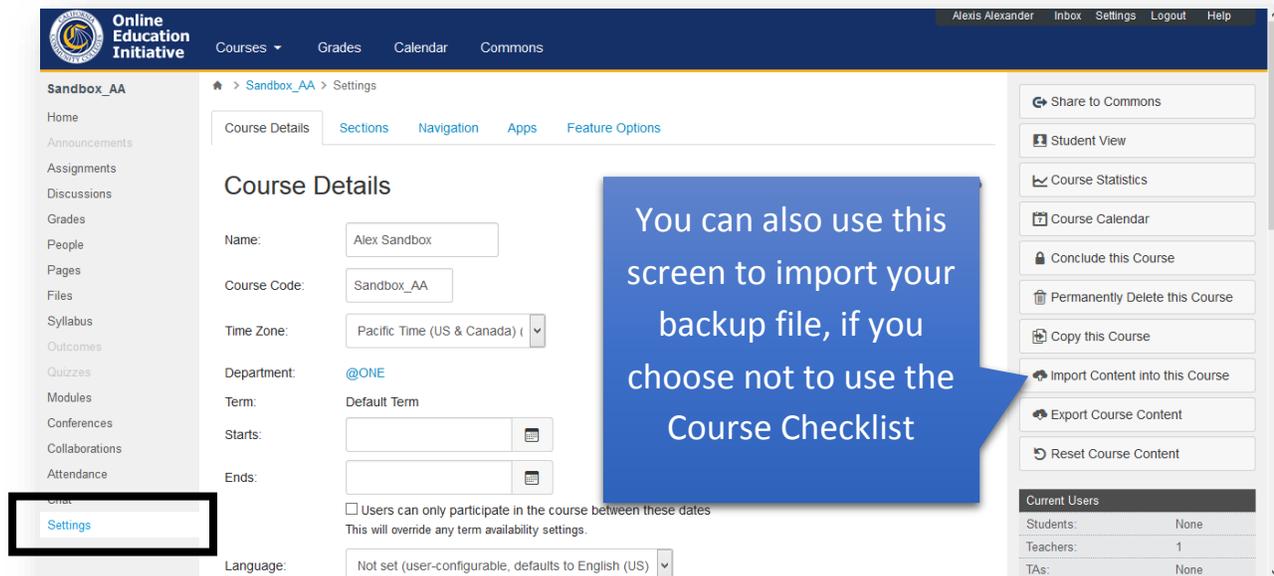
How to do a Course Import from Moodle to Canvas:

Open your Moodle course and go to Administration/Backup and create a backup file.

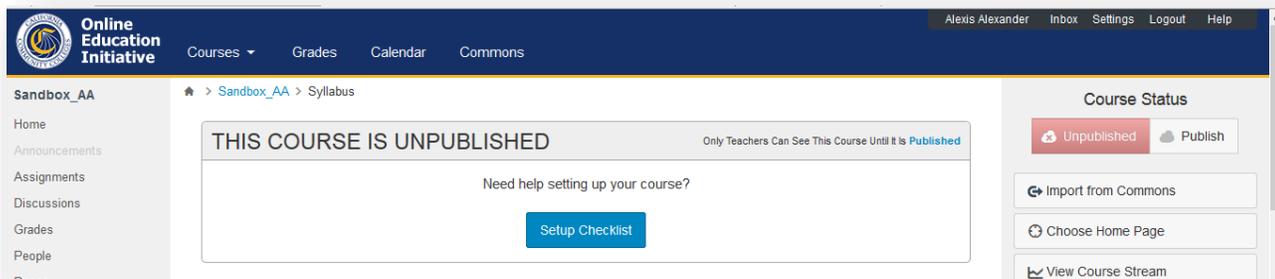


If you have never backed up a Moodle course, here is a video on how to do it. (How to back up your Moodle course)

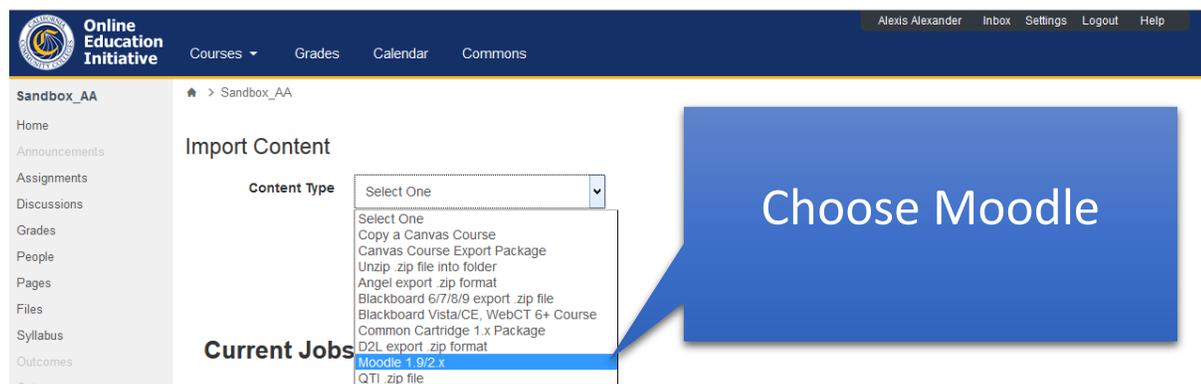
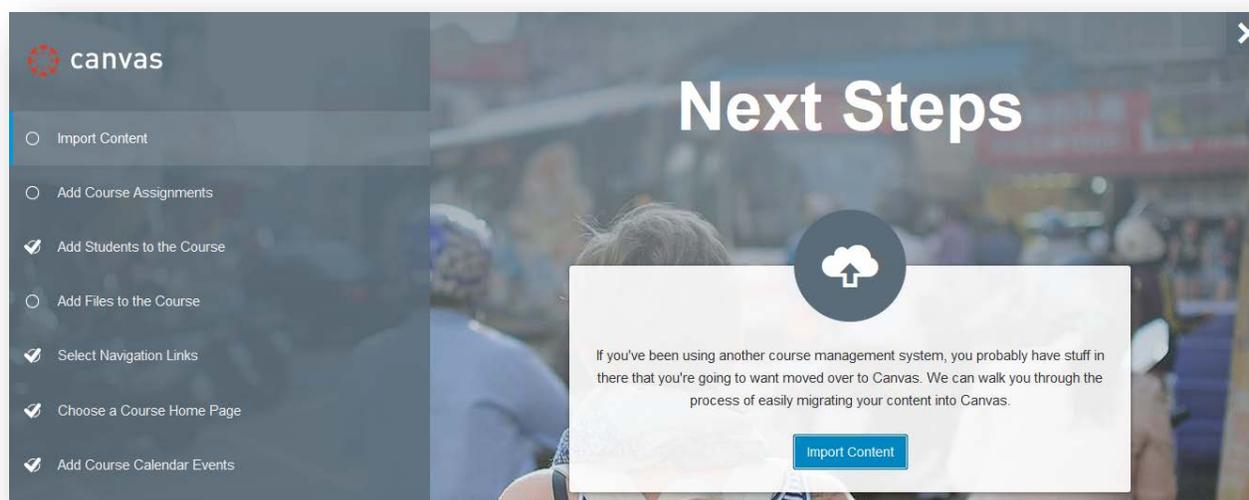
Once you have opened your Canvas shell, go to **Settings** and fill in the course details.



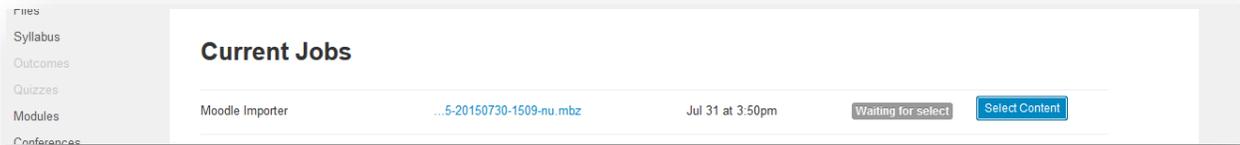
From the Home Page of your course, access the Course Checklist Tool



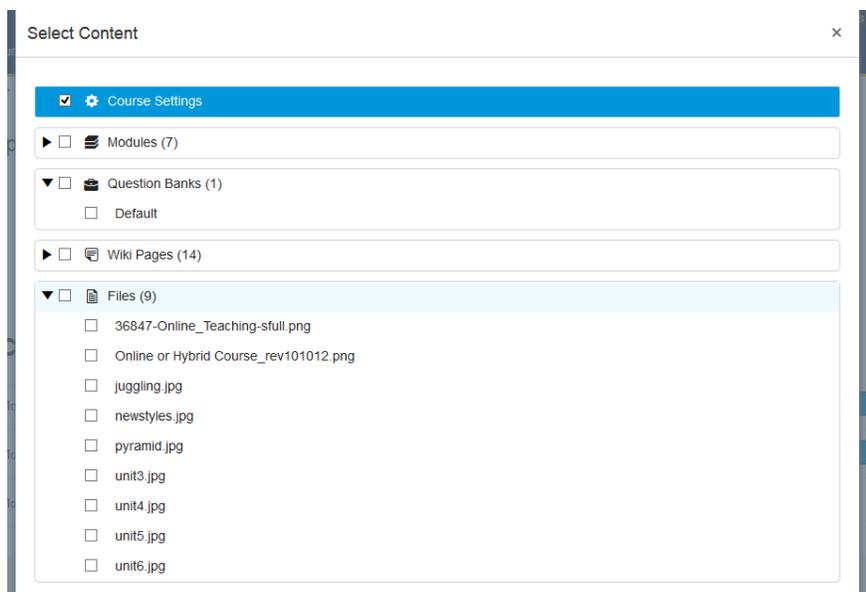
Start with the first item on the list “Import Content”



Once your content is uploaded, you will see a button that allows you to select content that you want to import



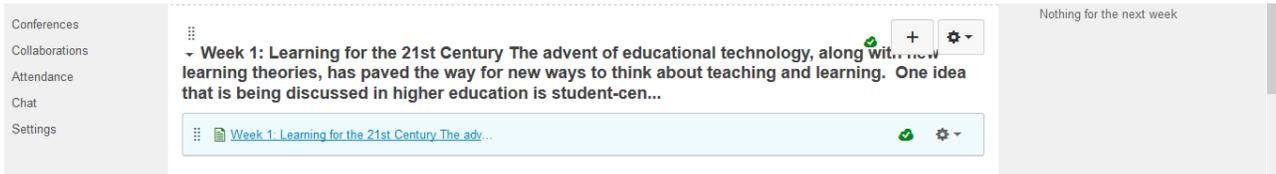
This box has a list of drop down categories which you should take a good look at, in some cases you will find that items that you had hoped to import didn't make it. For example, in the import screen below, none of the discussion forums from the original Moodle class made it in the import process. At the same time, some of the content was duplicated, ie modules transferred as modules and also as "wikis".



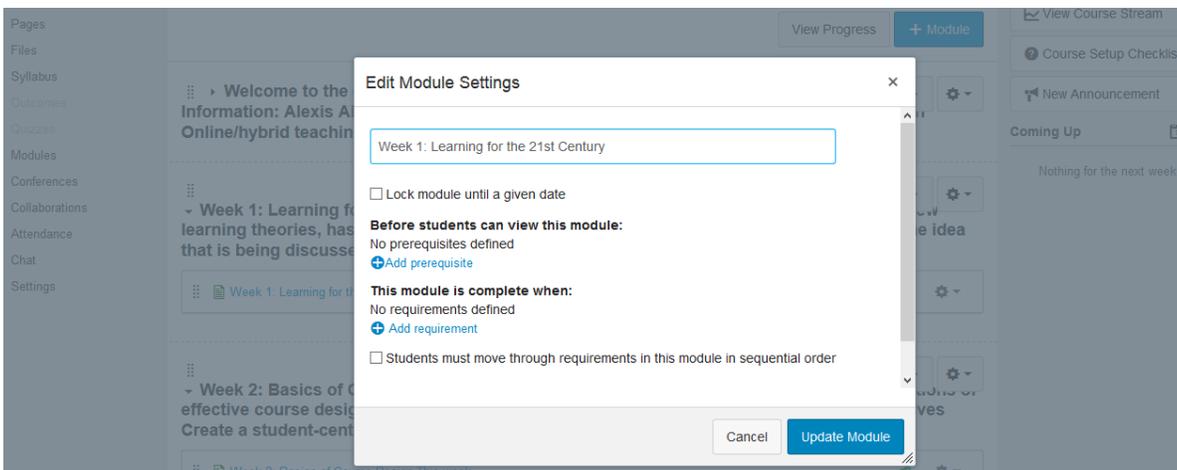
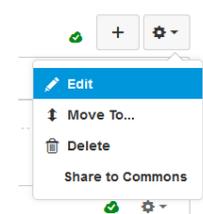
This means if you decide to just import everything you will have to do some clean up before you are done.

Here is an Example

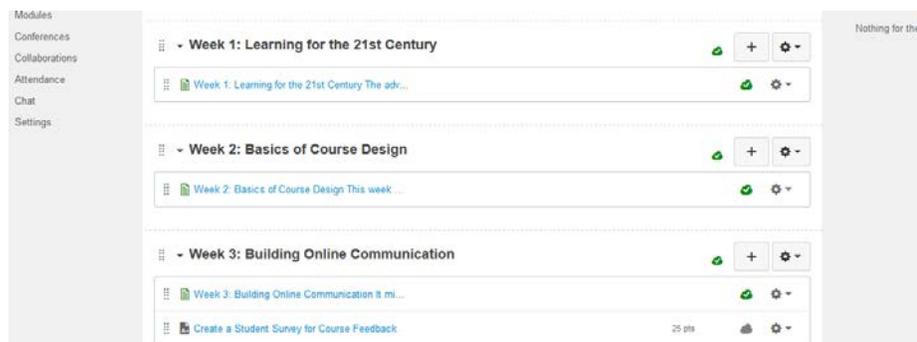
In this course conversion, the content that was in the content modules in the Moodle course was copied twice, once as a Module and once as a Wiki, leading to duplication



The “Wiki” content is really only suitable for a Title
To fix this issue, edit the Title area (Module settings)



For a neater look

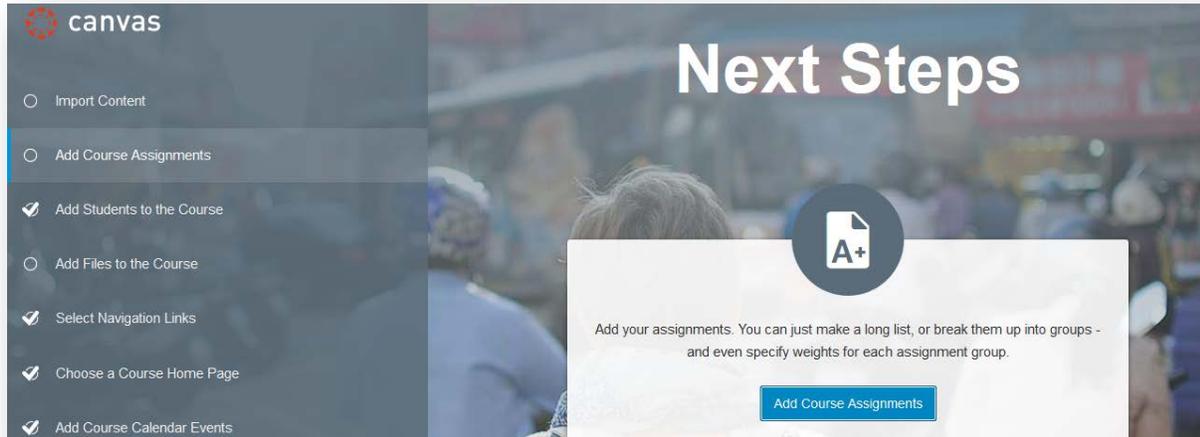




Assignments

If your assignments don't transfer, you will have to copy and paste them into Canvas

You can use the Course Checklist

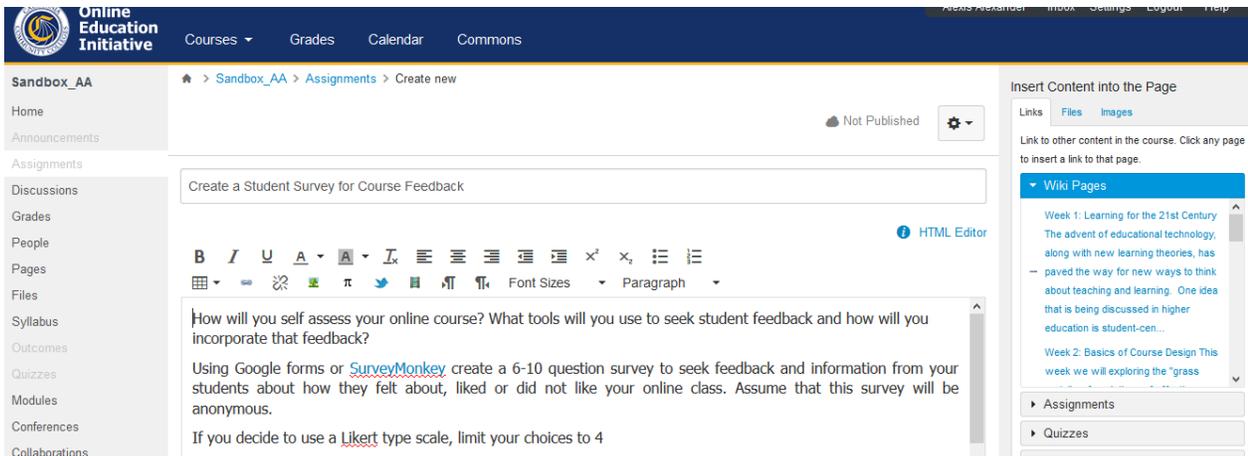


Which will take you to this screen, where you can add assignments one by one, by cutting and pasting your assignment directions

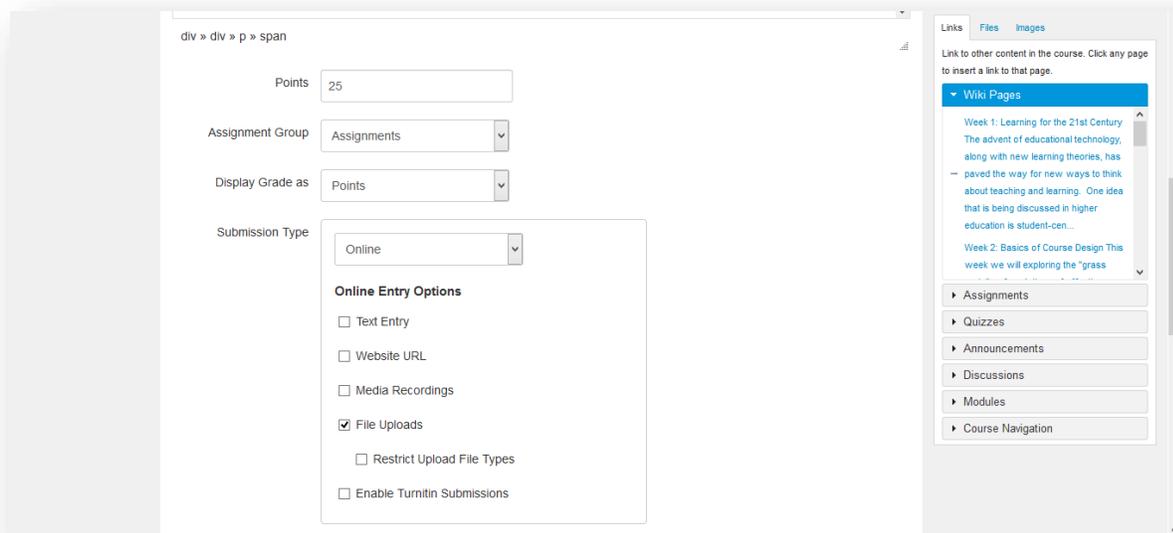


You can also begin to add Assignments simply by clicking on the **Assignments** link in the **Course Navigation**

The good news is if you have live links or links to external resources in your directions, these will copy over into the Canvas HTML editor



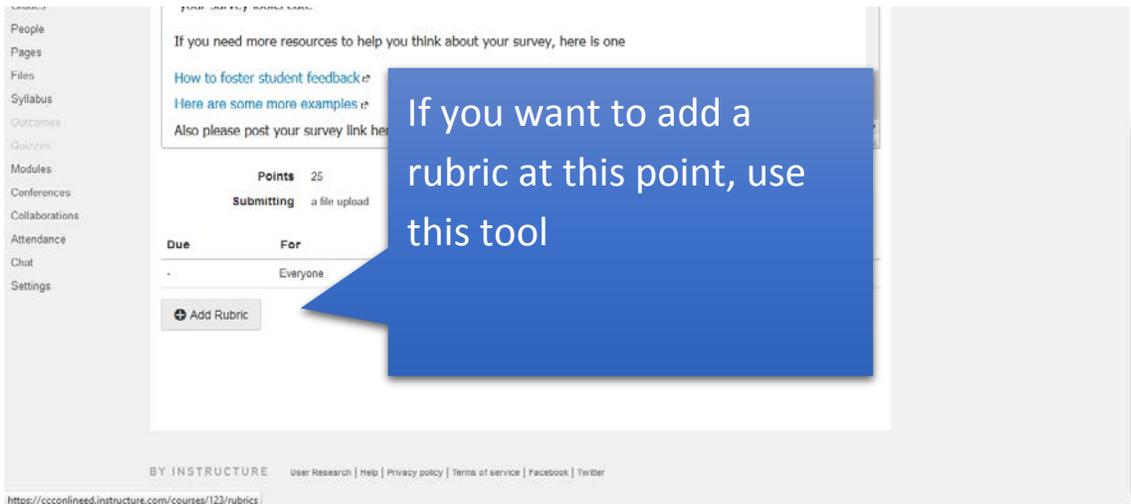
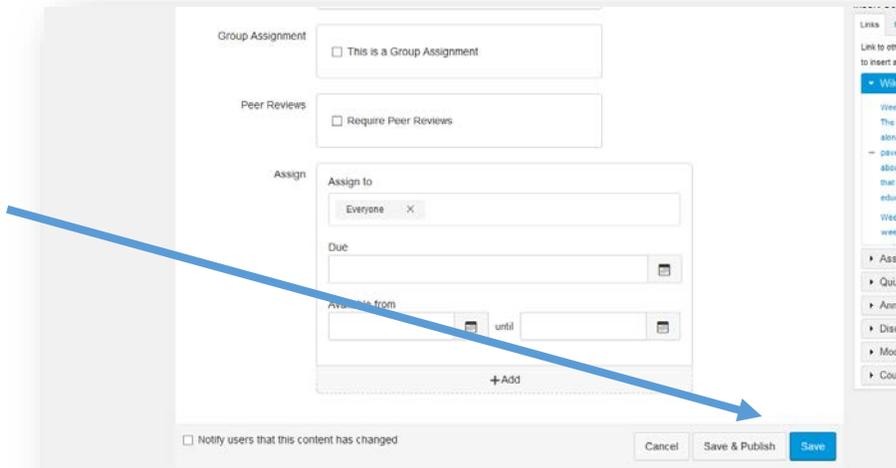
Scroll down to below the HTML editor to see the settings for your assignment, these are very similar to the assignment settings in Moodle



One item available to you in Canvas that you won't see in Moodle is the ability to set peer reviews. If you are interested in this, here is more info:

<http://guides.instructure.com/m/4152/l/54366-what-is-a-peer-review-assignment>

Now save
your
assignment



<http://guides.instructure.com/m/4152/l/40072-how-do-i-add-a-rubric-to-an-assignment>

Putting your Assignments in their Place

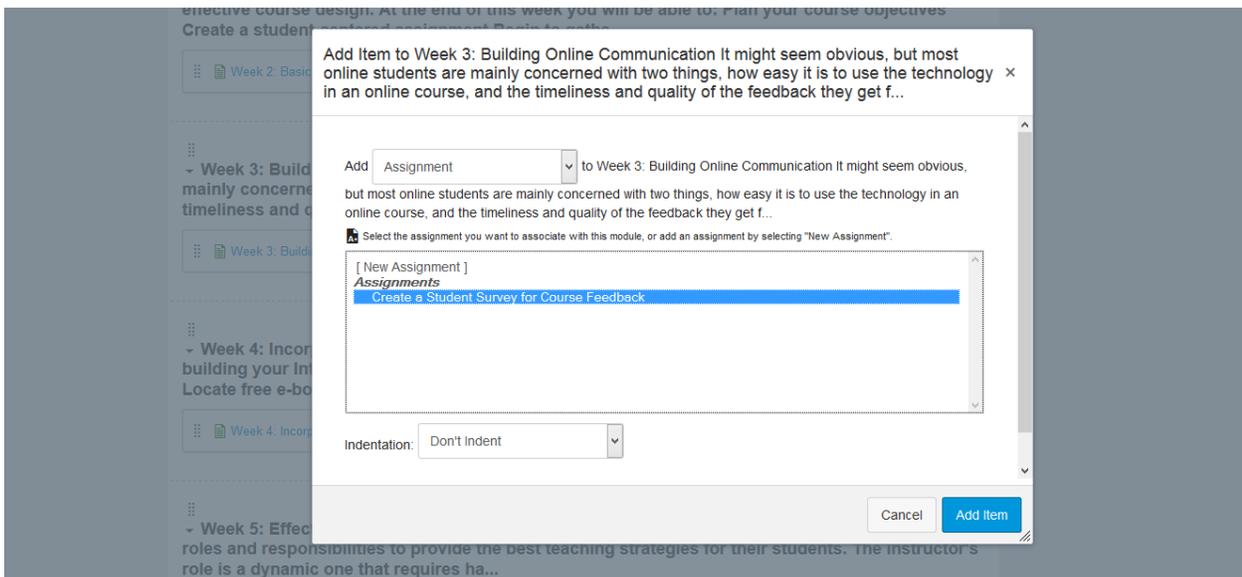
Once you have taken the time to re-create your assignments in Canvas, you can access the list of assignments by clicking on the Assignments link in the navigation on the home page (this is similar to the Assignments link in the Activity block in Moodle)

At this point you are going to want to place your assignments in the correct modules.

Each module has a plus sign that can be used to add activities or resources to each module

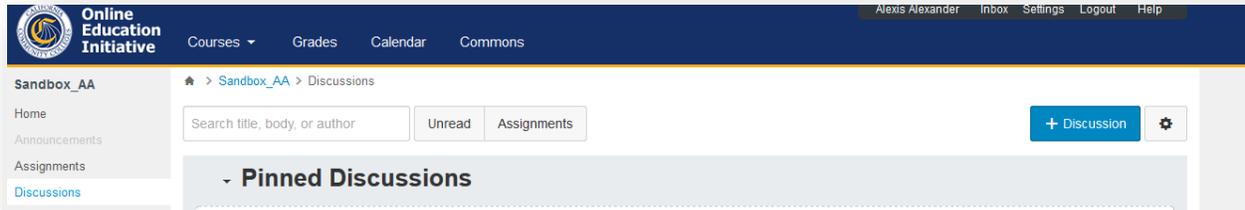


In the example below, I am adding an Assignment to Week 3. The assignment name appears in the box as a choice. Simply click on the correct assignment name and then Add Item



Adding Forums to Canvas

Forums don't appear in the Course Checklist, so you can begin this process from the Navigation menu



Click the + Discussion button

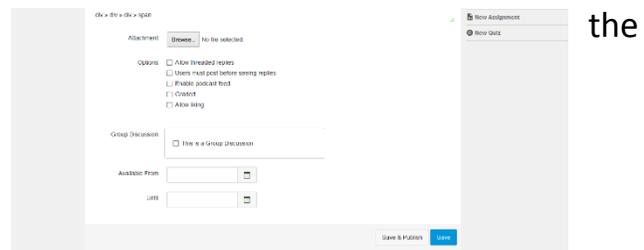


Once again, you will need to copy and paste from your original Moodle forum. Good news! It seems that graphical elements can also be copied and pasted.

Here are the assignment settings, choose options you want

Don't forget to Save

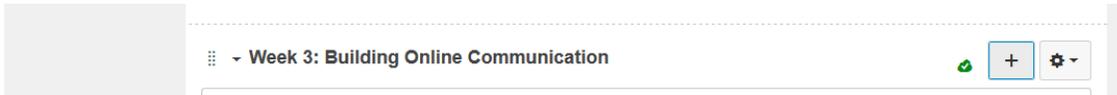
More info about creating discussions in Canvas here: <https://guides.instructure.com/m/8472/l/49996-how-do-i-create-a-discussion-as-an-instructor>



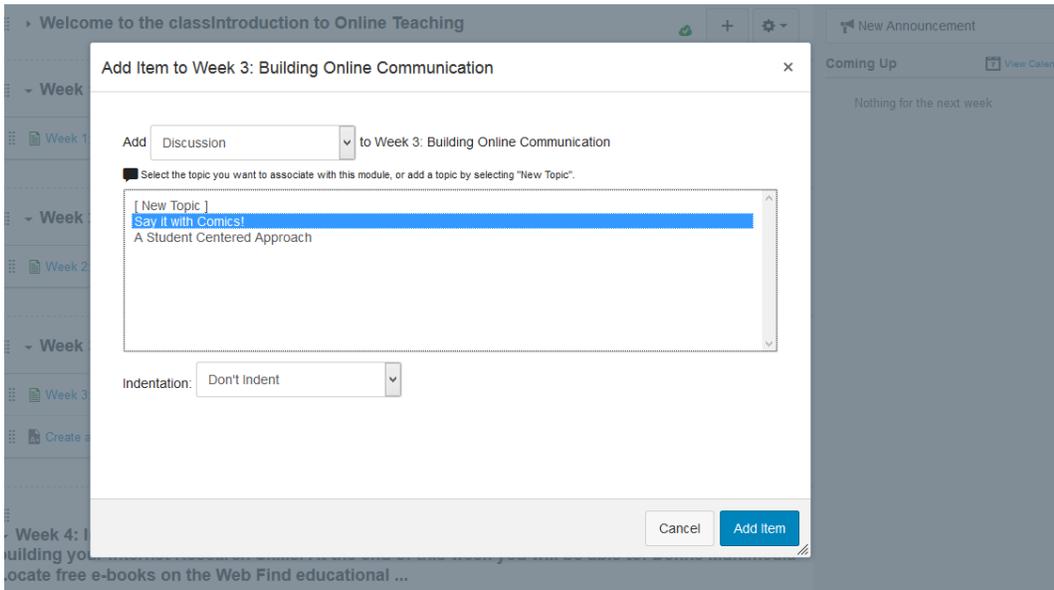
You may also want to read the directions on "Pinning" discussions, this is an important feature in Canvas that Moodle does not offer

<http://guides.instructure.com/m/4152/l/123560-how-do-i-pin-a-discussion-on-the-index-page>

Once again, you will add this discussion to the correct module using the plus sign



And the drop down menu, in this case I have chosen Discussion from the drop down, and any discussion that I have added appear in the list

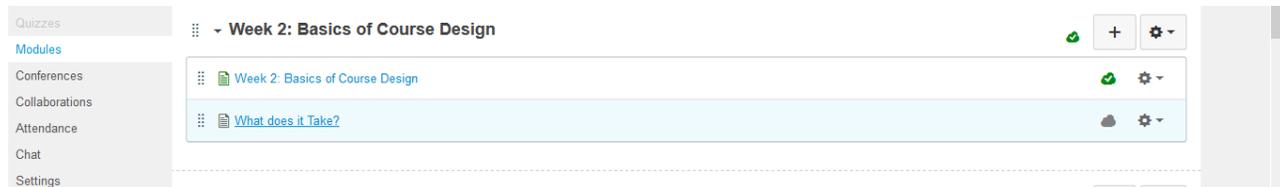
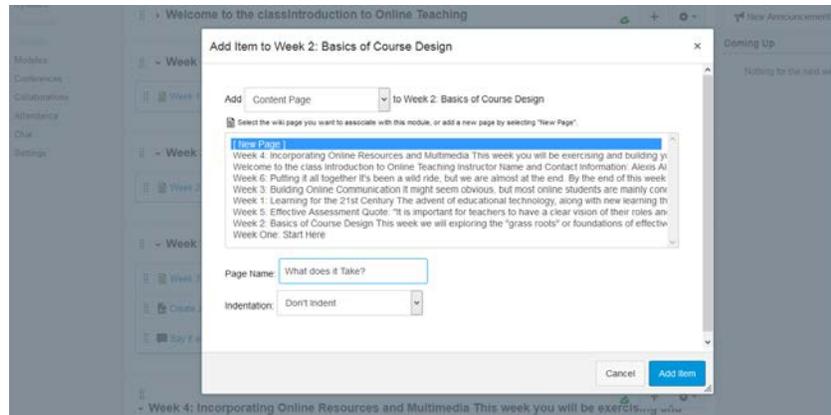


Moodle Books

There is no “Book” tool in Canvas, so if you have created your Moodle content in Books, once again you will have to copy and paste, using the Page tool in Canvas

You will probably want to do this in a module. In this example I am creating a New Content page, I have also included the title. Next click Add Item

This creates a Page in the module



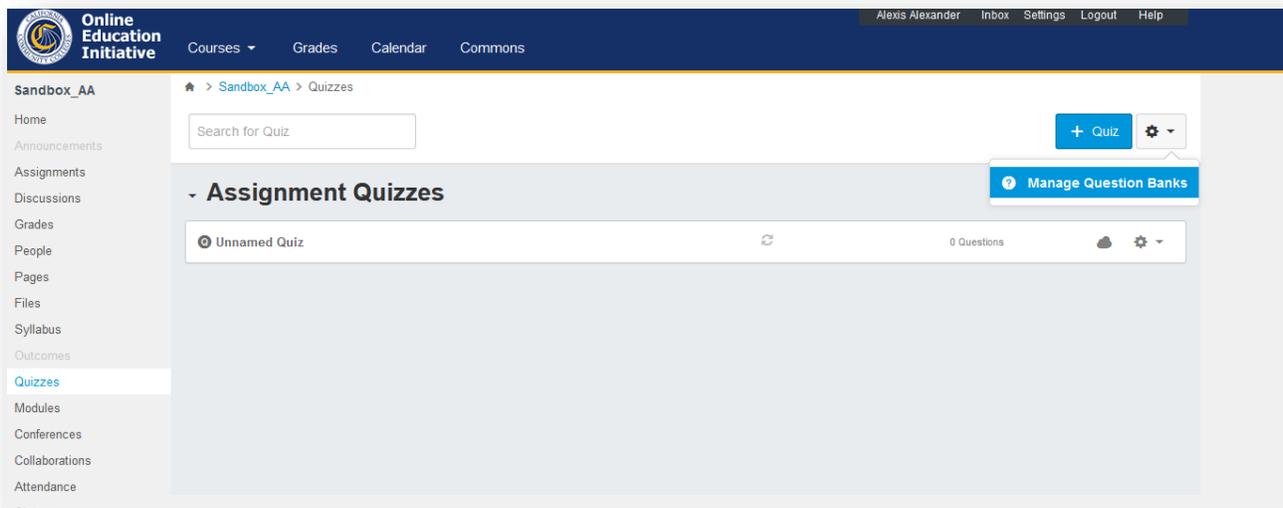
Pages have their own built-in navigation that automatically updates as pages of content are added



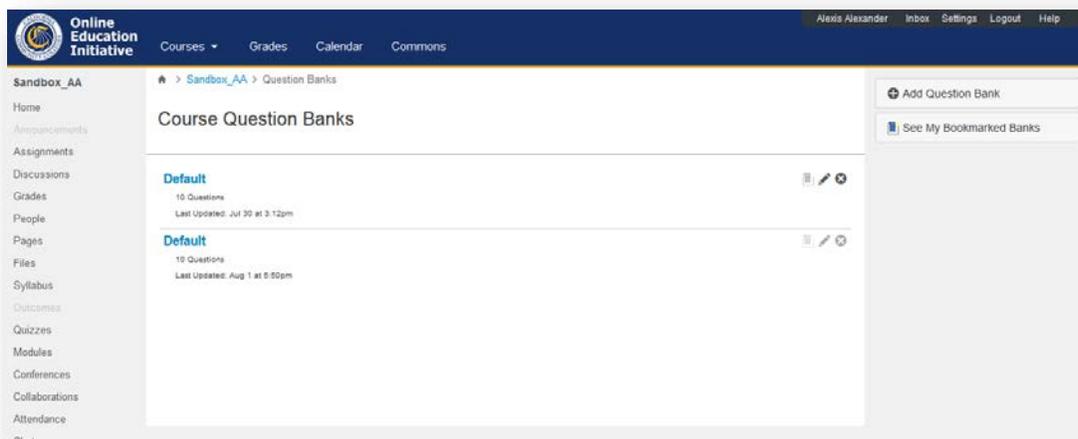
Question Banks

The good news is that you can import your question banks from Moodle to Canvas. In fact, your question bank should not need a separate import, it should just come along for the ride when you back up your Moodle course and import it to Canvas.

To use your questions, use the **Quizzes** link in the **left side navigation**, and click on the gear in the top right corner to manage your Question Banks.

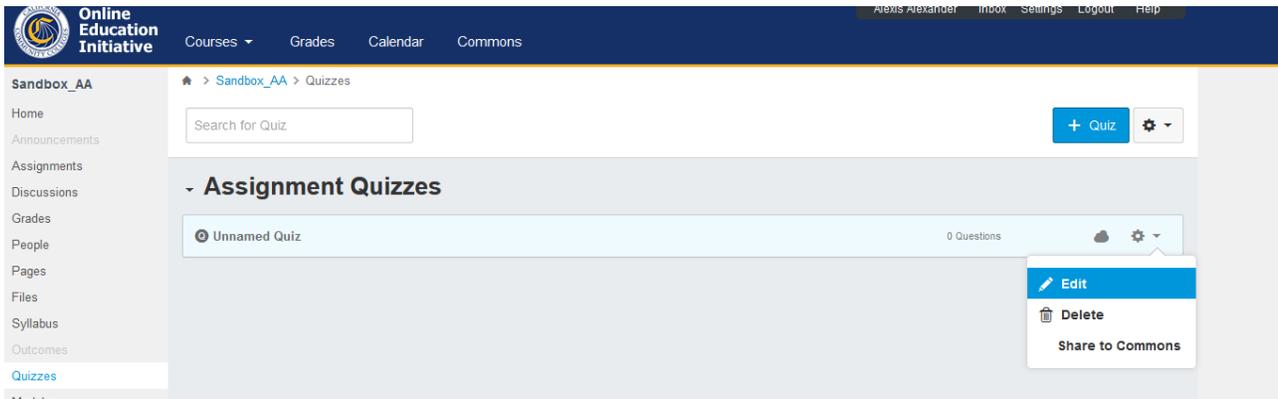


Here are your questions



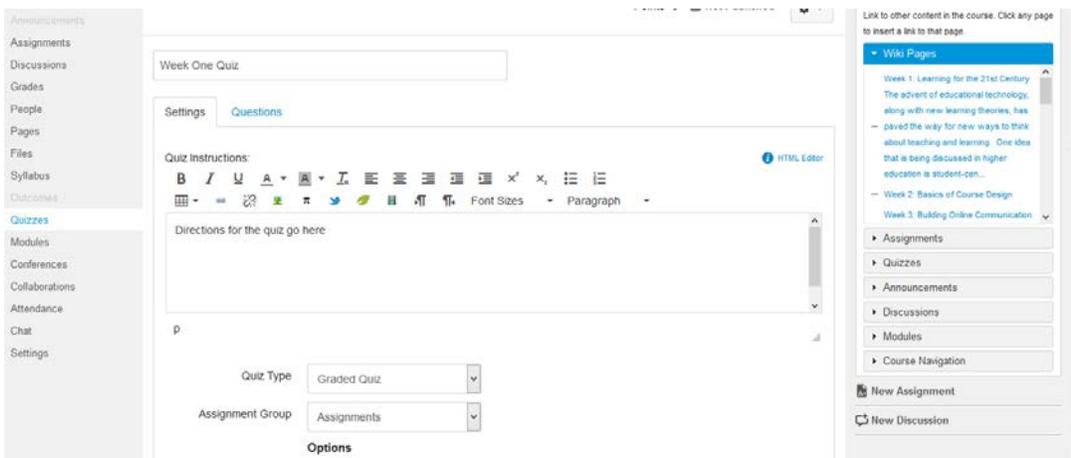
[You can learn a lot more about Question banks in Canvas here](#)

Just like in Moodle, you have to create a Quiz first, and then add the questions. Use the gear in your quiz to edit it

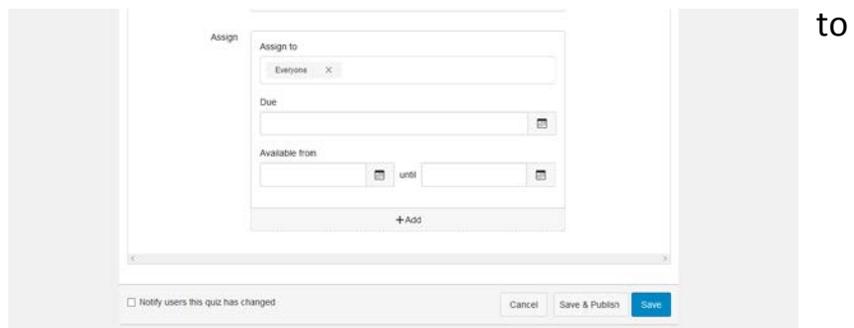


You will probably see a lot of similarities to quiz settings that you are used to in Moodle. Be sure to scroll all the way down to set up all options

[Here are some Canvas help materials on Quizzes](#)

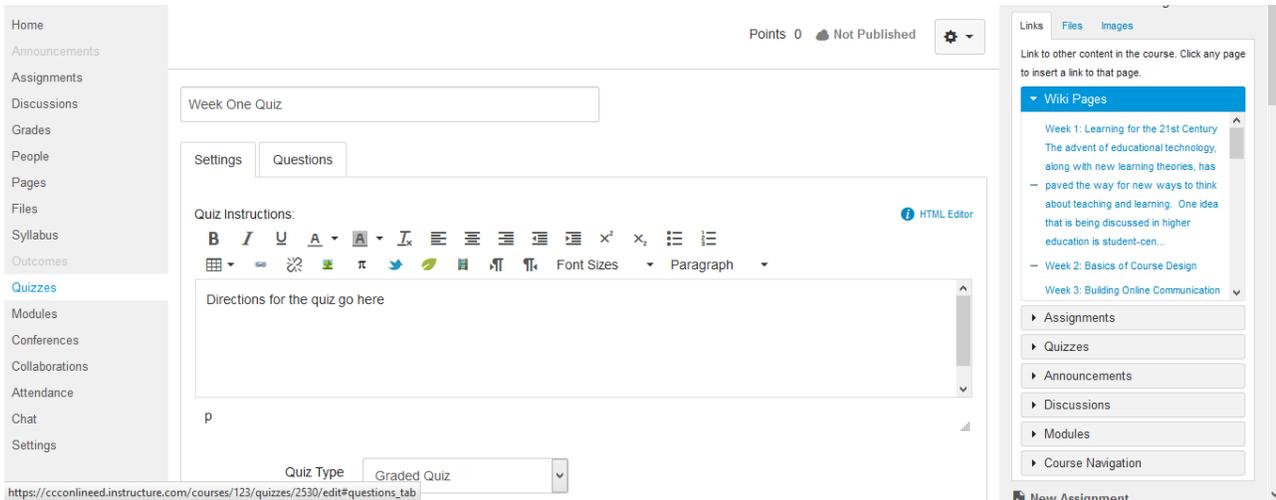


As always, don't forget
Save



Getting your question bank questions into your Canvas Quiz

This is in the **Quiz Settings**



Home | Announcements | Assignments | Discussions | Grades | People | Pages | Files | Syllabus | Outcomes | **Quizzes** | Modules | Conferences | Collaborations | Attendance | Chat | Settings

Points: 0 | Not Published

Week One Quiz

Settings | Questions

Quiz Instructions: HTML Editor

Directions for the quiz go here

Quiz Type: Graded Quiz

Links | Files | Images

Link to other content in the course. Click any page to insert a link to that page.

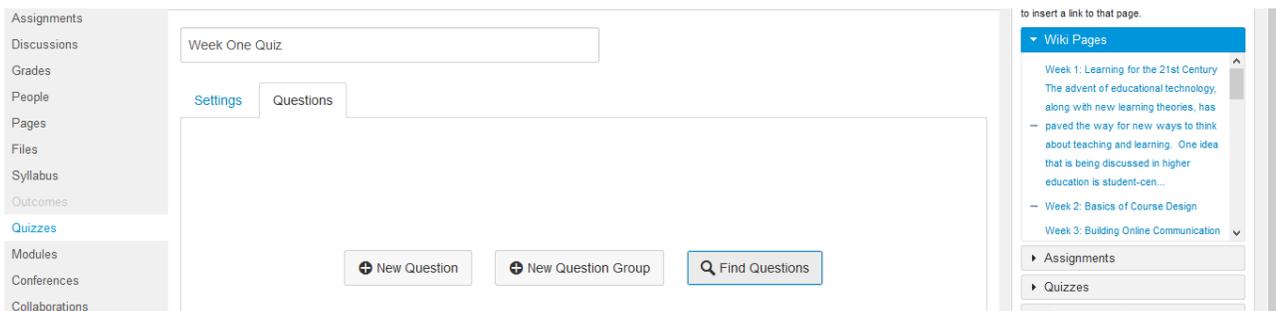
Wiki Pages

- Week 1: Learning for the 21st Century
 - The advent of educational technology, along with new learning theories, has paved the way for new ways to think about teaching and learning. One idea that is being discussed in higher education is student-cen...
- Week 2: Basics of Course Design
- Week 3: Building Online Communication

Assignments | Quizzes | Announcements | Discussions | Modules | Course Navigation

https://ccconlineed.instructure.com/courses/123/quizzes/2530/edit#questions_tab

Click on Find Questions



Assignments | Discussions | Grades | People | Pages | Files | Syllabus | Outcomes | **Quizzes** | Modules | Conferences | Collaborations

Week One Quiz

Settings | Questions

+ New Question | + New Question Group | **Find Questions**

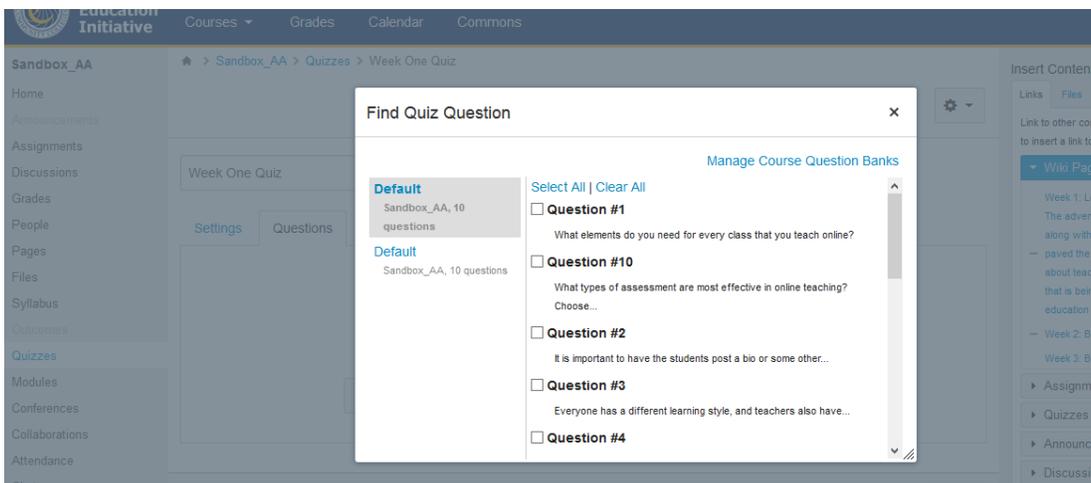
to insert a link to that page.

Wiki Pages

- Week 1: Learning for the 21st Century
 - The advent of educational technology, along with new learning theories, has paved the way for new ways to think about teaching and learning. One idea that is being discussed in higher education is student-cen...
- Week 2: Basics of Course Design
- Week 3: Building Online Communication

Assignments | Quizzes | Announcements

Which will take you to your Question Banks



Education Initiative | Courses | Grades | Calendar | Commons

Sandbox_AA > Sandbox_AA > Quizzes > Week One Quiz

Home | Announcements | Assignments | Discussions | Grades | People | Pages | Files | Syllabus | Outcomes | **Quizzes** | Modules | Conferences | Collaborations | Attendance | Chat

Settings | Questions

Find Quiz Question

Default | Sandbox_AA, 10 questions

Default | Sandbox_AA, 10 questions

Select All | Clear All

- Question #1
 - What elements do you need for every class that you teach online?
- Question #10
 - What types of assessment are most effective in online teaching? Choose...
- Question #2
 - It is important to have the students post a bio or some other...
- Question #3
 - Everyone has a different learning style, and teachers also have...
- Question #4

Manage Course Question Banks

Insert Content | Links | Files

Link to other content in the course. Click any page to insert a link to that page.

Wiki Pages

- Week 1: Learning for the 21st Century
 - The advent of educational technology, along with new learning theories, has paved the way for new ways to think about teaching and learning. One idea that is being discussed in higher education is student-cen...
- Week 2: Basics of Course Design
- Week 3: Building Online Communication

Assignments | Quizzes | Announcements | Discussions

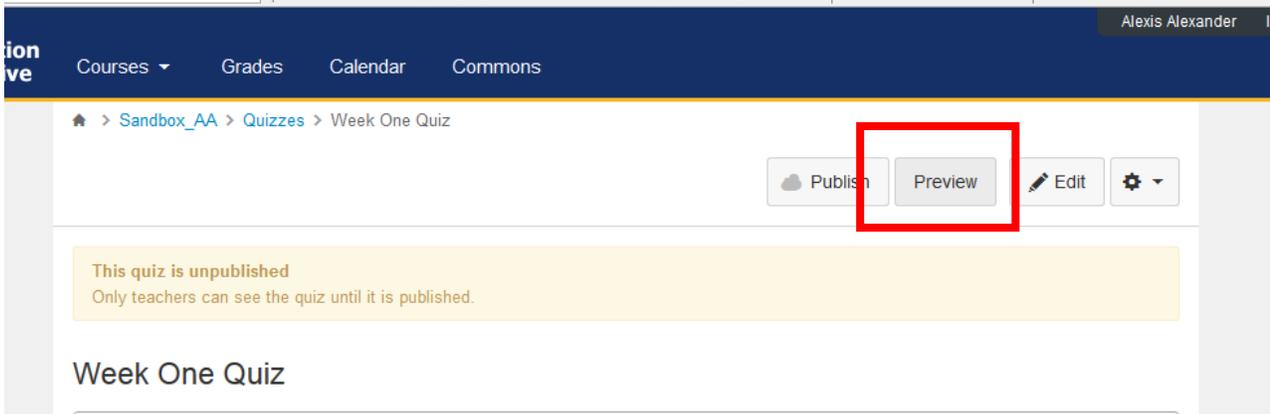
Your questions will populate in the quiz

A screenshot of the Canvas quiz editor interface. On the left is a sidebar with 'Attendance', 'Chat', and 'Settings'. The main area displays three questions, each in a separate box with a title, points, and content. Question #10 asks about effective assessment types. Question #2 asks about introductory information. Question #3 discusses learning styles. On the right, a 'Link to' dropdown menu is open, showing options like 'W', 'TI', 'al', 'pr', 'at', 'th', 'ec', 'W', 'A', 'Q', 'A', 'D', 'M', 'C', and 'New'.

You can add new questions or a new group of questions at the bottom

A screenshot of the Canvas quiz editor showing a preview of a question. The question is 'Question #9' worth 1 point, asking about Section 508. Below the question are three buttons: '+ New Question', '+ New Question Group', and 'Find Questions'. At the bottom, there is a checkbox for 'Notify users this quiz has changed' and three buttons: 'Cancel', 'Save & Publish', and 'Save'. The footer includes 'BY INSTRUCTURE', 'User Research | Help | Privacy policy | Terms of service | Facebook | Twitter', and 'help.instructure.com'.

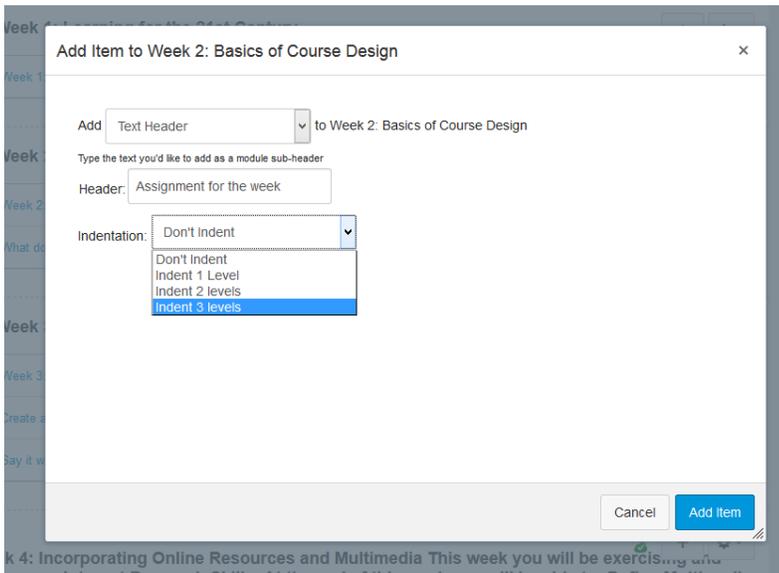
Just like in Moodle, you can preview your quiz



Labels

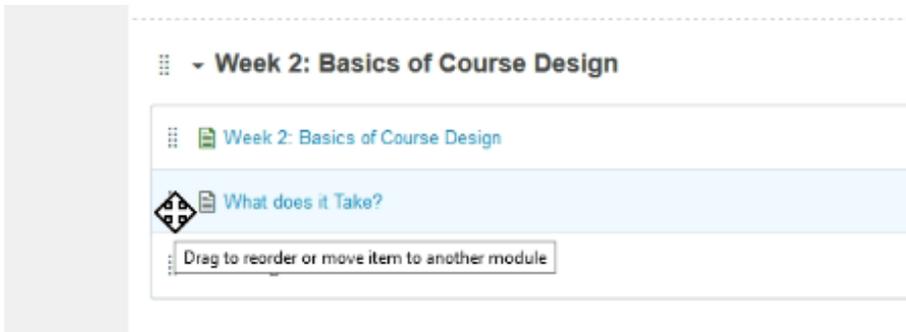
Although there is no way to bring your Labels in Moodle over to Canvas via conversion, you may want to explore **Canvas Text Headers**

These are added to your Home or Module page using the plus sign



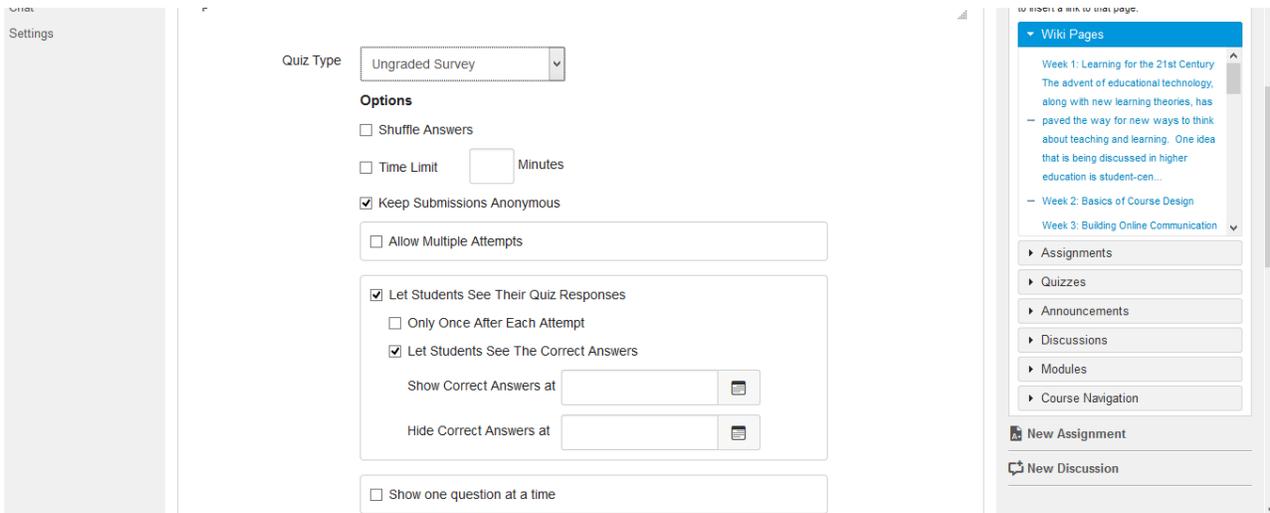
Type in the Header text and decide if you want your header to be indented

If you decide to organize your content using headings, you can drag the content around and rearrange it as needed

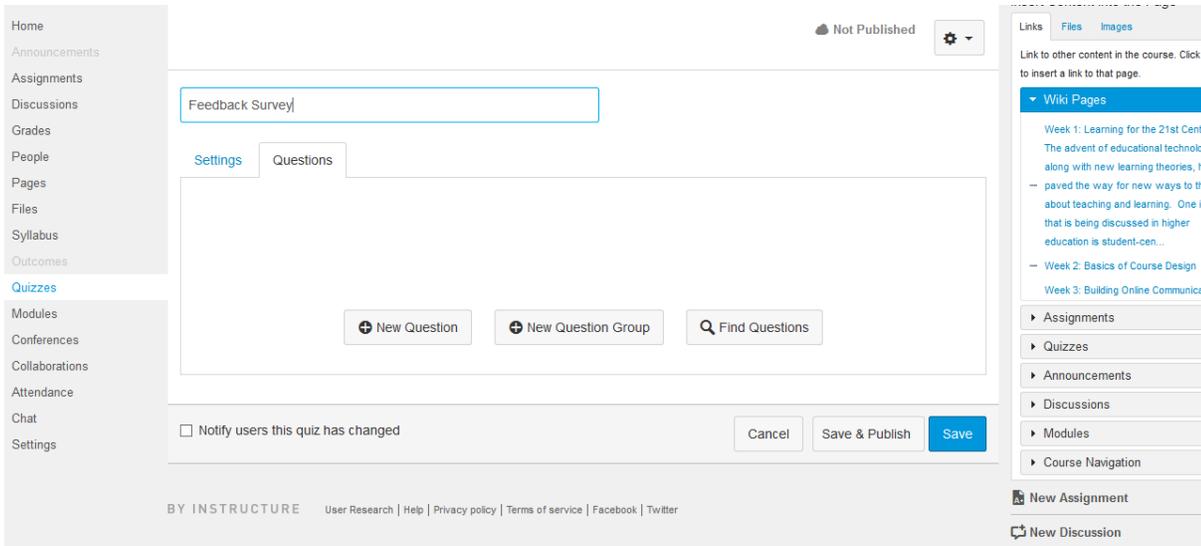


Surveys

Canvas provides a way for you to administer an anonymous survey, simply using the Quiz tool. You can create an Ungraded survey, and make submission anonymous. This provides you with a way to get feedback from students at the midpoint and end of your course.



Just like in a Quiz, you use the Questions tab to add questions



A few cool things you can do in Canvas

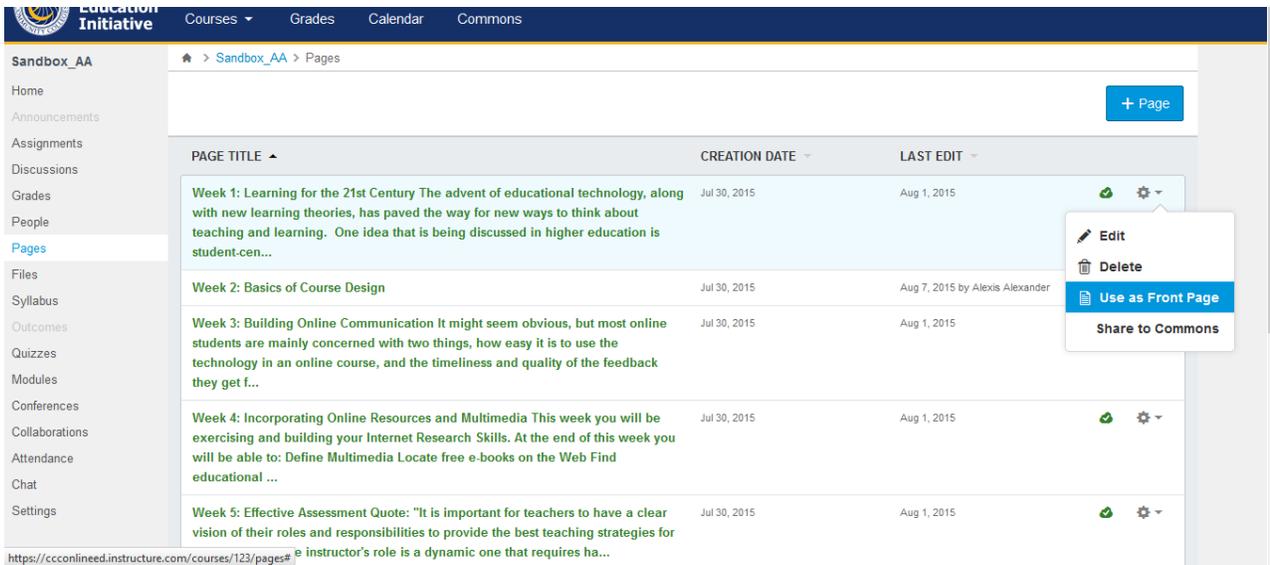
Canvas has some tools and tricks that were not available in Moodle, and that can really add some nice touches to your course

Set any page as your Home Page

First, check out the Canvas content on this here

<http://guides.instructure.com/m/4152/l/57075-how-do-i-change-the-course-home-page>

Once your course is published, you will see the option to set any page as the home page. This means you can change what students see each week when they log in to the course if you like which gives you a lot of control over course setup.

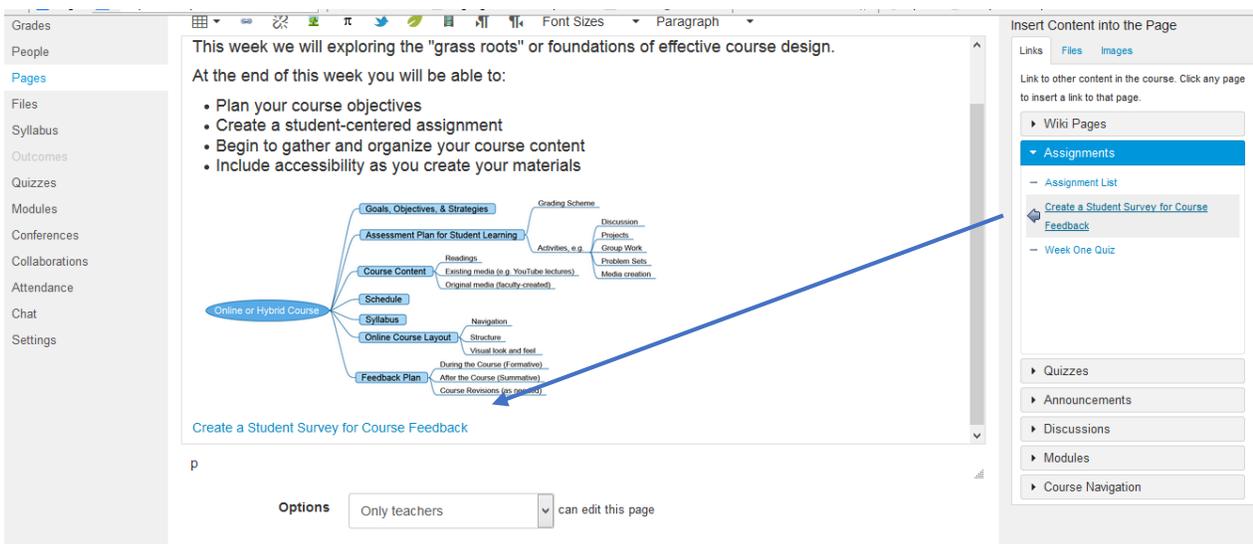


The screenshot shows the Canvas LMS interface for a course named 'Sandbox_AA'. The 'Pages' section is active, displaying a table of pages. A context menu is open over the first page, 'Week 1: Learning for the 21st Century...'. The table has columns for 'PAGE TITLE', 'CREATION DATE', and 'LAST EDIT'. The context menu options are: Edit, Delete, Use as Front Page, and Share to Commons.

PAGE TITLE	CREATION DATE	LAST EDIT
Week 1: Learning for the 21st Century The advent of educational technology, along with new learning theories, has paved the way for new ways to think about teaching and learning. One idea that is being discussed in higher education is student-cen...	Jul 30, 2015	Aug 1, 2015
Week 2: Basics of Course Design	Jul 30, 2015	Aug 7, 2015 by Alexis Alexander
Week 3: Building Online Communication It might seem obvious, but most online students are mainly concerned with two things, how easy it is to use the technology in an online course, and the timeliness and quality of the feedback they get f...	Jul 30, 2015	Aug 1, 2015
Week 4: Incorporating Online Resources and Multimedia This week you will be exercising and building your Internet Research Skills. At the end of this week you will be able to: Define Multimedia Locate free e-books on the Web Find educational ...	Jul 30, 2015	Aug 1, 2015
Week 5: Effective Assessment Quote: "It is important for teachers to have a clear vision of their roles and responsibilities to provide the best teaching strategies for instructor's role is a dynamic one that requires ha...	Jul 30, 2015	Aug 1, 2015

The "Insert Content into Page" Tool

When you are editing a Page in Canvas, you can use the Insert Content into Page side menu to add a live link to any content in your course. In the example below I have created a link to an assignment in the module.



The screenshot shows the 'Insert Content into the Page' tool in Canvas. The main editor area contains the following text and list:

This week we will exploring the "grass roots" or foundations of effective course design.

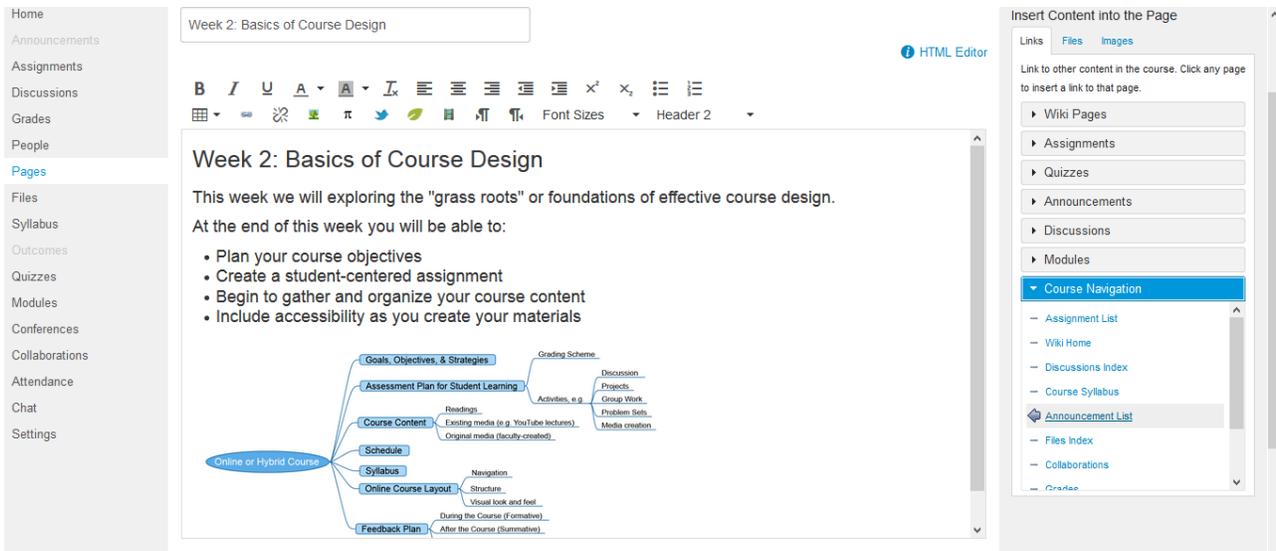
At the end of this week you will be able to:

- Plan your course objectives
- Create a student-centered assignment
- Begin to gather and organize your course content
- Include accessibility as you create your materials

A mind map diagram is also visible, with 'Online or Hybrid Course' at the center, branching into 'Goals, Objectives, & Strategies', 'Assessment Plan for Student Learning', 'Course Content', 'Schedule', 'Syllabus', 'Online Course Layout', and 'Feedback Plan'. Each branch has sub-items.

The right-hand side menu, 'Insert Content into the Page', is open. It has tabs for 'Links', 'Files', and 'Images'. Under 'Links', there are sections for 'Wiki Pages', 'Assignments', 'Quizzes', 'Announcements', 'Discussions', 'Modules', and 'Course Navigation'. A blue arrow points from the 'Create a Student Survey for Course Feedback' link in the 'Assignments' section to the text in the editor.

You can also add items that appear in the left side navigation into the page using this tool



The screenshot shows the Canvas LMS interface for editing a page. The main content area displays the following text:

Week 2: Basics of Course Design

This week we will exploring the "grass roots" or foundations of effective course design.

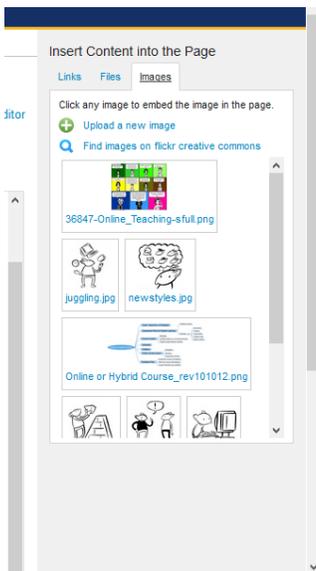
At the end of this week you will be able to:

- Plan your course objectives
- Create a student-centered assignment
- Begin to gather and organize your course content
- Include accessibility as you create your materials

Below the text is a mind map diagram titled "Online or Hybrid Course" with branches for:

- Goals, Objectives, & Strategies
- Assessment Plan for Student Learning
- Course Content (with sub-branches for Readings, Original media, and Activities)
- Schedule
- Syllabus
- Online Course Layout (with sub-branches for Navigation and Structure)
- Feedback Plan (with sub-branches for During the Course and After the Course)

On the right side, the "Insert Content into the Page" tool is open, showing a list of content types including Wiki Pages, Assignments, Quizzes, Announcements, Discussions, Modules, and Course Navigation (which is expanded to show options like Assignment List, Wiki Home, Discussions Index, Course Syllabus, Announcement List, Files Index, Collaborations, and Grade).



The screenshot shows the "Insert Content into the Page" tool with the "Images" tab selected. It includes options to "Upload a new image" and "Find images on flickr creative commons". A list of image thumbnails is displayed, including:

- 36847-Online_Teaching-full.png
- juggling.jpg
- newstyles.jpg
- Online or Hybrid Course_rev101012.png

Also, the **Insert Content into Page** tool takes the place of the File Picker in Moodle

The Syllabus Tool

Canvas has a Syllabus tool, you will want to know how it works before you begin adding other content to your course

[Here is a video that gives you an overview of the Syllabus tool](#)